

MINUTES OF SELECTMAN'S MEETING

TOWN OF GORHAM

TUESDAY MAY 29, 2018, 6 PM

TOWN HALL CONFERENCE ROOM

GORHAM SELECTMEN PRESENT: Pat Lefebvre, Judy Leblanc, Mike Waddell

ALSO PRESENT: Town Manager Robin Frost

1. CALL TO ORDER: The meeting was called to order by Chairman Waddell at 6:00 pm.

2. APPOINTMENTS: None.

3. NEW BUSINESS:

a) NRCS Forms for Romano Property- Town Manager Frost provided the form that needs to be signed by the Chairman that gives the town permission to be on the property at 121 Glen Road.

Town Manager Frost requested a motion confirming the town has obtained the necessary temporary construction easement. So moved by Selectmen Lefebvre. The motion was seconded by Selectmen Leblanc. The board voted unanimously in favor and the form was signed by Chairman Waddell.

b) Layout of Spring Road by Request- Town Manager Frost has a request from one of the abutters on Spring Road, Yves Zornio, to lay out Spring Road.

Selectman Lefebvre made a motion to lay out Spring Road. The motion was seconded by Selectman Leblanc. The board voted unanimously in favor.

Town Manager Frost advised Chairman Waddell that they are still waiting for easements to come back in. The notice to proceed was signed at the pre-construction meeting this morning. DES has decided in their review that two additional culverts are needed between the culvert and the bridge. Lee Corrigan will be giving the town the cost to add the two additional culverts. The project was supposed to begin July 23rd, but has been pushed out to mid-August due to the time it will take to get the bridge. Completion is expected in early to mid-November. Chairman Waddell asked what would happen to the temporary bridge that will be put there. Town Manager Frost explained the bridge belongs to the contractor and is part of the package. Chairman Waddell advised there are some crossings in the town forest that the bridge could be

used for. Town Manager Frost advised Chairman Waddell he could ask the contractor what would happen to the bridge after the project as it is not known if the contractor is leasing the bridge or if he owns it.

4. OLD BUSINESS:

a) Fire Ponds in Stony Brook- Nothing new. It was decided this item can be removed from the list.

b) Spring Road Bridge/Culvert Project- See item 3b

c) 2018 Roads and Sidewalk Plan- Town Manager Frost should have the specific costs for the project soon. Town Manager Frost advised that Buddy is concerned with the damage to Bellevue due to Northeast ATV Rentals leaving from there. Town Manager Frost had spoken with the business owner who did not feel he should be responsible for the whole thing, but was willing to discuss the issue with the town. Chairman Waddell asked if there was a road product that would harden the asphalt. Town Manager Frost answered that was one of the things she wanted to look at it was if there was a way to change the approach to the road so the edge isn't being damaged. Selectman Lefebvre suggested speaking with Clinton Savage reference the possibility of something like that being added to where the trail crosses the bridge in Milan. Selectman Lefebvre also questioned whether that was part of the state trail. Chairman Waddell asked if there was a start time for the work here in town. Town Manager Frost will ask Buddy.

d) FEMA Projects October 2017 Storm Event

i. Stony Brook Road- There is portal training on June 6th which allow the town to enter all their forms.

ii. NRCS – Romano Property, Glen Road- Nothing to add other than the form that was signed.

e) Snow Storage at Town Garage- Town Manager Frost pointed to the hatch lines on the map which is where they think the best place for snow storage is going to be and discussed areas the town needs to stay away from. The size of the area in the front is 107,500 square feet and the existing space is 63,315 square feet. Chairman Waddell suggested that the town give McCauley the land at the fence line if he's willing to pay for the survey, which would take care of the line in that area.

Selectman Lefebvre made a motion to approach Mr. McCauley reference the issue of the land and the fence. The motion was seconded by Selectman Leblanc. The board voted unanimously to speak to Mr. McCauley about the fence and property line.

Chairman Waddell pointed out there is still a potential for alteration based on the wetlands scientists and asked if DES has been notified. Laurie Summer at DES has been contacted with a request to schedule a pre-application meeting. The town has not heard back from her yet.

f) Woodland Park – Plowing and Road Termination- The planning board met on this issue. The landowners and planning board are in agreement. The planning board voted unanimously. Town Manager Frost advised the landowner has agreed to the plan, but the easement has not been written yet and that has gone to the attorney.

g) Cascade Neighborhood Adjustment- Town Manager Frost advised there was nothing new to add, but they are in the area working on the abatements.

h) Gorham Paper & Tissue Tax Payments- No change. Carol has sent out notices to all properties that are in danger of being deeded. Selectman Leblanc asked how far behind they were on the payment schedule. Town Manager Frost advised it was \$100,000 but the mill feels they will still be able to get caught up. Town Manager Frost has been in contact with them.

i) Tax Deeded Properties – Gateway Trailers- Town Manager Frost advised nothing has changed there and they haven't been able to get into the last one. She will get in touch with John Scarinza to see where it stands. Caution tape has been put up around all of them. There are three that can be destroyed but the paperwork for that has not been finished. Town Manager Frost advised she needs to get in touch with Buddy to speak with water and sewer to work that all out. Selectman Lefebvre suggested having Bob Chapman look at them to determine if they could be taken down for scrap.

j) Cascade Truck Signage- Town Manager Frost sent an email to Bill Lambert of the Traffic Division at DOT asking his thoughts and if he could do a site visit, stressing that the town cannot have trucks going down that entrance.

5. PUBLIC COMMENT: No public comment; there were no members of the public present.

6. OTHER BUSINESS:

a) Town Manager's Update- Town Manager Frost directed the board to the goal setting report that the town got from Primex. Town Manager Frost gave the board gravel tax paperwork to sign for Couture in the amount of \$30.84.

Town Manager Frost provided the board with the town clerk's tax warrant for \$4,582,498.74.

b) Selectmen's Updates- Selectman Lefebvre spoke with Town Manager Frost about the trees in Cascade and it was determined they were the mill's responsibility. Selectman Lefebvre asked if there was anything from the departments. Town Manager Frost provided the board with the Fish and Game paperwork from Chief Cyr for their approval signatures and requested a motion for same.

Selectman Lefebvre made a motion to approve and sign the paperwork for the police department Fish and Game Grant. The motion was seconded by Selectman Leblanc. The board voted unanimously to approve the Fish and Game grant in the amount of \$2700.

Selectman Leblanc had no updates.

Chairman Waddell asked when the board would get the audit results. Town Manager Frost advised she doesn't have it and is hoping to get a draft sometime in June. Chairman Waddell asked if Town Manager Frost had found out about the taxability of poles. She has a reminder to send an email. Chairman Waddell asked to see a strategy for taking care of Gleason's property in Cascade. Town Manager Frost said the notices have been sent out and they are to be deeded on July 12th. Chairman Waddell reminded the board there are old development rights on that property that the town would need to dispose of if the town sells the property.

Selectman Lefebvre asked about the possibility of a report explaining what happened with the Munce properties and the mill last year compared to what the town will see this year in taxes and explain how that affected the audit.

c) Approval of Minutes (May 14, 2018)- Chairman Waddell requested the motion made during Selectmen's Updates be amended to read "the motion made to send a letter of support of Berlin's position to the governor" and also to correct an incomplete sentence in the paragraph above the motion.

Selectman Lefebvre made a motion to accept the public minutes with the amendment and the non-public minutes as written. Selectman Leblanc seconded the motion. The board voted unanimously to accept the non-public minutes from May 14, 2018 and the public minutes as amended.

d) Sign Manifest; Abatements and Exemptions (if necessary)- The board signed the non-public minutes.

Town Manager Frost provided the board with an Abatement Without Refund for the Portland Pipeline in the amount of \$35,468.27 to be signed.

7. Non-Public Session: RSA 91-a:3,II, b, e

Selectman Lefebvre made a motion to go into non-public session pursuant to RSA 91-a:3,II,b,e. The motion was seconded by Selectman Leblanc. The board voted unanimously to go into non-public session pursuant to RSA 91-a:3,II,b,e at 6:48 PM.

Selectman Lefebvre made a motion to come out of non-public session. The motion was seconded by Selectman Leblanc. The board voted unanimously come out of non-public session and return to public session at 7:00 PM


The meeting was adjourned at 7:00 PM

Reviewed and approved:
Gorham Board of Selectmen



Michael Waddell, Chairman

Patrick Lefebvre



Judith LeBlanc